



Welcoming day for 1st year PhD's students at IEMN

Kamal LMIMOUNI – Henri HAPPY

Professors at Lille University

Doctoral Domain:

Microélectronique NanoTechnologies, Acoustique,
Télécommunications (**MNTAT**)





General introduction

Presentation of the IEMN Director

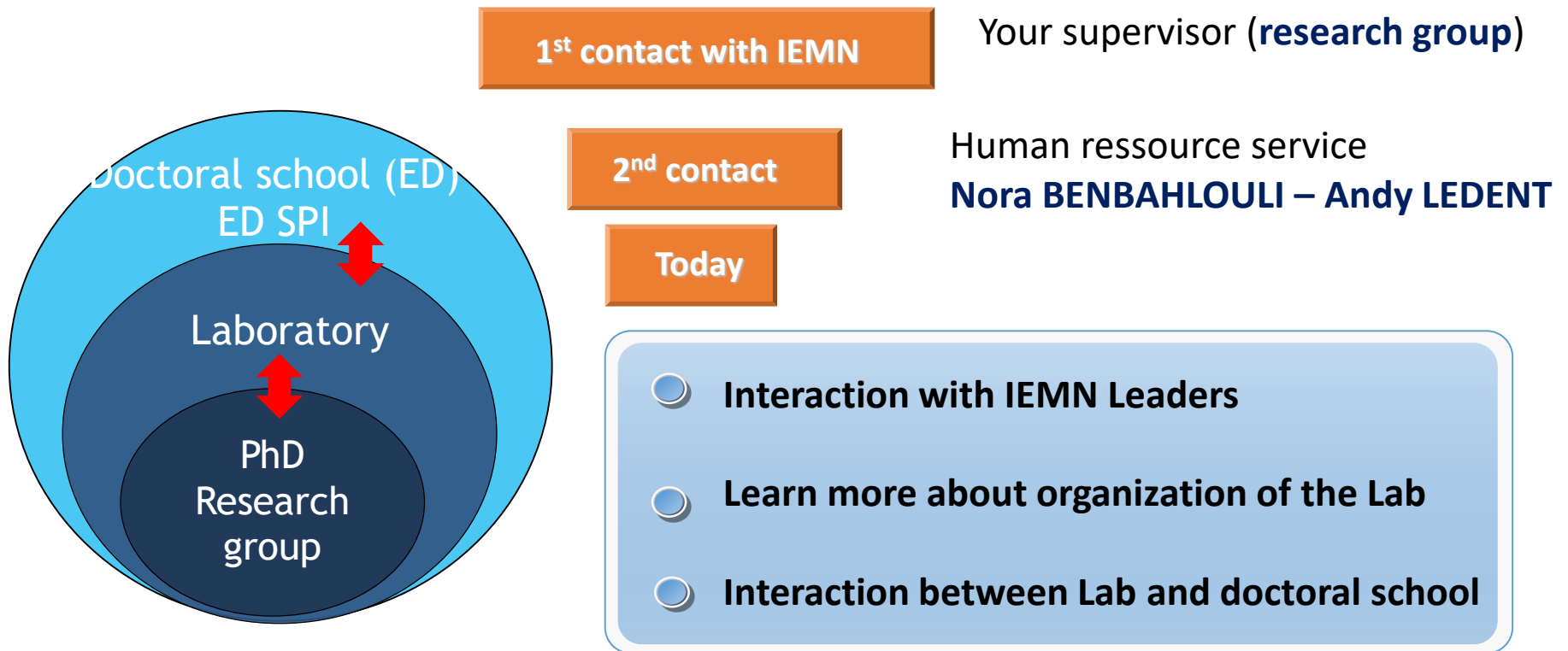
Presentation of the Doctoral Domain

Presentation of IEMN administration

Conclusion

Main Objective

- Information to better understand your professional environment
 - Student – University point of view
 - Employee – All the PhD's students are funded for 3 years
 - Without employment contract, you can not work at IEMN



Director : Thierry MELIN

Deputy Directors:

Christophe DELERUE
Christophe LETHIEN



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Presentation of Doctoral Domain - MNTAT

PhDs of IEMN depend from different institutions

Administrative contact with ED

IEMN-LCI: Nora BENBHALOULI - Andy LEDENT
IEMN-DOAE (UPHF): Marie-Hélène FRAPPART
Centrale Lille: Vanessa FLEURY

ED Domain administration

Henri HAPPY – DED
Kamal LMIMOUNI – Deputy DED

ED Domain representative

IEMN-DOAE (UPHF): Emmanuel MOULIN
Centrale Lille: Abdelkrim TALBI

Missions of the DED

Coordinate the integration of the new PhD students in the Lab, follow up their trainings during the thesis

- **Validate the registration in doctoral school each year**
- **Follow-up the thesis charter, and help for mediation, for any problem occurring during the thesis**
- **Organisation of CSI**
- **Validation of the thesis jury**

Promote interaction with other institutions related to the PhD studies (Doctoral college for example).

Registration procedure (online)

1st year procedure using ADUM account

Fill the CIF and submit it to your “main thesis supervisor” for validation
Validation of your registration form on ADUM by the DED
Verification of administrative elements by ED to avoid mistake

Invitation by the ED to print your file and submit it for signature

Signature
process

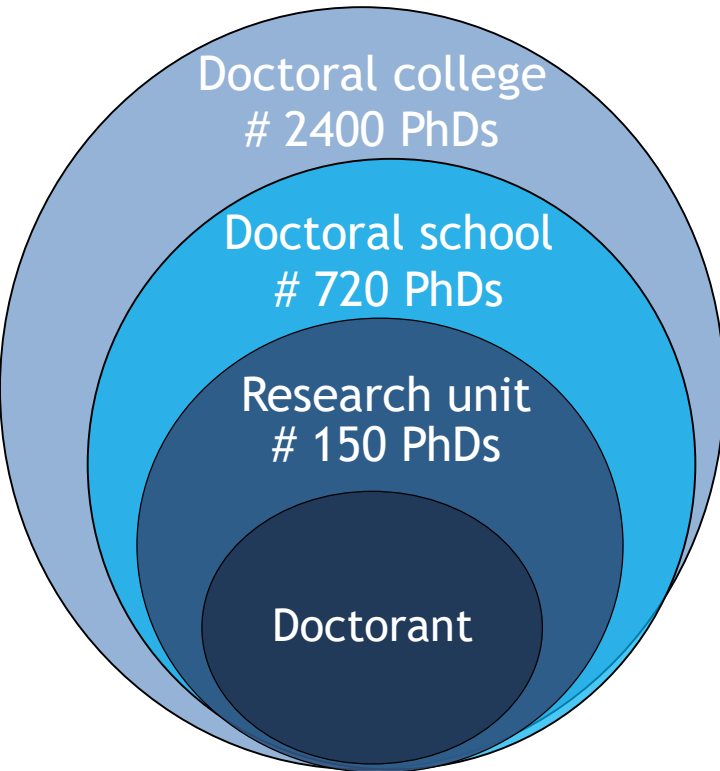
PhD Student
PhD supervisor
Director of IEMN (T. Melin)
DED (H. HAPPY)
Director of ED (L. Macaire)
President/director of Institution



Supervise by
Nora / Andy

**You can then proceed to the registration at your
institution (paid fees online)**

Doctoral study in France



- The PhD take place in a doctoral school (ED), associated to a research unit (UR)
- EDs federates one or more institutions up to the regional area, according to their research thematics. Each ED is referenced by a unique number (ED 072 SPI)
- The doctoral college federates all the EDs of the regional area (Hauts-de-France)

Duration: 3 years (also the duration of the grants allocated)

Doctoral duration (art. 11 et 14)

- ◆ General rule for the doctoral study at the doctoral school: **3 years for full time working on the research**. For the other cases, the duration could not exceed 6 years.
- ◆ **The registration is renew at the begining of each year** by the head of the institution, basing on the proposition of the doctoral school. This proposition rely on the thesis supervisor advise.
- ◆ Over 3 years registration, the advise of the « Comité de Suivi Individuel - CSI » (thesis supervision committee) is also required.
- ◆ At each registration, the Director of ED **verifies that the scientific, material and financial aspects are ensured**, in order to guarantee a good conditions of research work to the doctoral student.
- ◆ **The non-renewal registration decision is taken by the President of University or head of the institution**, who notifies this to the doctoral

Suivi du doctorant (Art. 12 et 13)

- ◆ **An individual committee of thesis (CSI)** ensures:
 - ◆ the good progression of the thesis, basing on the doctoral charter (**Charte du doctorat**)
 - ◆ That the strategy of doctoral training define in individual training convention (**convention individuelle de formation - CIF**) is implemented.
 - ◆ that the thesis can be defended under conditions that comply with the existing rules
- ◆ The objective of the CSI is to evaluate, in an **interview with the doctoral student**, the conditions of his training and the progress of his research.
- ◆ The CSI also ensure to prevent **any form of conflict**, discrimination or harassment.
- ◆ The CSI **formulates recommendations and makes a report of the interview** to the director of the doctoral school, the doctoral student and the thesis director.

Doctoral Grants

- ◆ The doctoral grants:
 - All of the doctoral students could apply
 - Duration 3 years
 - Minimum value: 1758 €/month (including taxes)
 - Have the same social guarantee as employment contract:
 - Short term contract (CDD) - Social security- vacation - retirement tax -
 - This contract is the minimum required for all institutions
 - Possibility to gain more with extras works in the field of teaching, scientific mediation (Popular science), ... in agreement with your thesis supervisor
 - The extras works could not exceed 1/6 of your full research work (about 64 H TD)

- ❖ The doctoral school is in charge of grants recruitment, according to the excellence of the candidate, and the thesis subject.

Doctoral Grants - Interest

How to proceed if: I break my arm by falling off my bike,
I'm sick, I'm pregnant

- 1- I inform my thesis supervisor as soon as possible
- 2- I send my sick leave to my employer (university, company, CNRS, Inria, ...) **AND** to the social security **in the delay of 48h.**
Don't forget to send a copy to Nora for information
- 3- I'm **protected** as an employee. I received dailly allowances during my stop **AND** I could obtain an **extension** of my doctoral grants if the total duration of my stops is > 2 months

Formation du doctorant (art. 15) - Training at Doctoral school

- ◆ During their thesis, **the doctoral college proposes a number of training to PhD students:**
 - ◆ The objectives: the acquisition of a broader scientific culture including knowledge of the international research framework,
 - ◆ to research ethics and scientific integrity, ...
- ◆ A number of credits are required before thesis defense
 - **3 categories of training**
 - **Thematic**
 - ED, Laboratory, Thematic school, Master courses , MOOC
 - **Méthodology and tools**
 - ED & CD (Doctoral College)
 - **Professional**
 - CD

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- **Thematic**

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- **Méthodology and tools**

- ED & CD (Doctoral College)

- **Professional**

- CD

- For thesis in the Lab : 60 crédits are required for 3 years
 - 40 thematic and / or methodological credits
 - 20 professional credits

- For CIFRE : 40 credits are required for 3 years
 - 40 thematic and / or methodological credits

- Co-Tutelle : 30credits are required for 3 years
 - 30 crédits thématiques et/ou méthodologiques

Deputy Director

Kamal LMIMOUNI



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Head of the Administration

Frédéric LEFEBVRE



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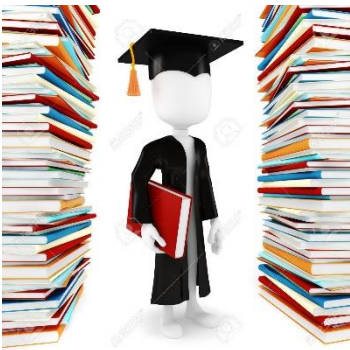
CSI: July 2021

PhD association: ADSL

Contact: adsl-contact@asso.univ-lille1.fr

General conclusion

Today



Tomorrow



The day after



Inquiry

Prepare

Get started

THANK YOU